

Accessing SharePoint from the Health System

1. Open Internet Explorer. SharePoint functions best on IE.
2. Click on the file link to bring up this window to access the server (moss.eservices.virginia.edu):



3. In the User name box type: *eservices\your user id*
4. In the Password box type: *your **eservices** password to log in*
5. For more information on Accessing SharePoint from the Health System and finding out what your eservices password is if you don't know it:
<http://www.medicine.virginia.edu/education/medical-students/lcme/working-with-sharepoint-for-committee-members/sharing-data-documents-in-sharepoint.html>
6. This should allow access to the page/site on SharePoint you have been permissioned to access.